



7 Gloves Lane
Westhampton Beach, NY 11978
info@whbcc.org

2026 Maggie Burbank Arts & Crafts Show Application
Location: GREAT LAWN, Westhampton Beach, NY

Date: Saturday, May 23, 2026 10:00 am – 6:00 pm
Sunday, May 24, 2026 10:00 am – 5:00 pm

Fees: Application Fee \$ 30

EARLY REGISTRATION \$ 425 (payment received by April 10th)

After April 10, 2026 \$ 500

After May 10, 2026 \$ 575

Payment is required with the application.

Choose one box only. If you have a second art/craft, it requires a separate application, tent and fee.

Oil/Acrylic Photography Glass Woodwork Other
 Watercolor Digital Graphics Ceramics Furniture
 Pastels Printmaking Sculpture Quilting
 Mixed Media Glass Jewelry Fiber

Name _____

Sales Tax Vendor # (DTF-17) _____

Mailing Address _____

Phone # _____

City/ State/Zip code _____

Email _____

Website _____

Where did you hear about our shows ? _____

Single booth (10 x 10)

Double (20 x 10)

Prior participant-booth request (NOT guaranteed)

The selection of vendors and/or artists for events are in the Greater Westhampton Chamber of Commerce Board of Directors or Designees' sole non-reviewable discretion.

FIRST TIME APPLICANTS: Please submit 4 images of your work completed in the last two years and one image of your booth displaying the full range of your work. Email images and this application to info@whbcc.org.

Total Spaces Requested: _____ [Double booth cost is double single cost]

Total fee + \$30 Application Fee: _____

Payment method: _____ Check enclosed (Payable to The Greater Westhampton Chamber of Commerce)

_____ Credit Card (Visa, Mastercard or American Express)

_____ Chamber Website (Visa, Mastercard or American Express)

Credit Card# _____

Expiration Date _____

Signature: _____

Date: _____

THE GREATER WESTHAMPTON CHAMBER OF COMMERCE
7 Gloves Lane, Westhampton Beach NY 11978

2026 Maggie Burbank Arts & Craft Show Application
GREAT LAWN, Westhampton Beach, NY

CONTRACT

As evidenced by my signature affixed below, I agree, as material terms and conditions of this contract, as follows:

1. I hereby indemnify and hold the Greater Westhampton Chamber of Commerce, its employees and volunteers, the Art Show Committee, its sponsors and the Village of Westhampton Beach harmless from any and all claims arising from loss or damage to art exhibited by me in the Show or Articles used for display. This indemnification shall extend to and include claims by third parties, assignees and/or insurers by way of subrogation.
2. I hereby covenant and agree that I am either covered by liability insurance, or am self-insured. I bear the legal responsibility for any acts by me, my agents and employees, either intentional or negligent, that result in injury or death to third persons or damage to the property of third persons including but not limited to the general public and other exhibitors, their agents and/or employees and hereby indemnify and hold the Greater Westhampton Chamber of Commerce, its employees and volunteers, the Art Show Committee, its sponsors or the Village of Westhampton Beach harmless from any liability, loss or damage arising from any such acts.
3. All works exhibited or offered for sale are my original design and product and will be representative of the works submitted for acceptance in the show.
4. I give the Show Committee permission to photograph my work and booth space and allow them to use these photographs in future marketing of this show and other Chamber events.
5. All artists' booth space will be clearly identified by booth number as provided by the Greater Westhampton Chamber of Commerce. All space assignments are the final decision of the show director only and may be changed at any time up until the commencement of the show.
6. All exhibitors' tents must be white and measure 10' x 10'.
7. Sufficient weights must be used to secure tents.
8. In the event the Show is canceled for any reason, there will be no rain dates, refunds or substitutions of future shows.
9. All participating artists in this show must stay the entire duration of the show. Late arrivals and early departures are not permitted.
10. I have read, fully understand and agree to each and every item in the attached Rules and Requirements forwarded to me with this contract.

Signature: _____ **Date:** _____

RULES AND REQUIREMENTS
2026 MAGGIE BURBANK ARTS AND CRAFTS SHOW
GREAT LAWN, WESTHAMPTON BEACH, NY

- **All work exhibited or offered for sale must be original, produced by the exhibiting artist and signed.** Limited editions must be appropriately numbered. Wearable art must be your original design and individually made. Artwork displayed may only be of the artistic category in which you are applying.
- **The Show is held Rain or Shine.** Artists must attend all days and hours of the show. In the event of inclement weather, the show will proceed as scheduled. It will be at the sole discretion of the Greater Westhampton Chamber of Commerce (GWCOC) as to when to close the show due to dangerous weather conditions. Weather is monitored by the GWCOC.
- **Vendors must remain set up for the entire duration of the show** and not break down any displays without prior permission from the GWCOC representative who is serving as Chair of the Art Show. Breaking down booths early is a disruption to both the event and your neighboring artists and may result in your expulsion from the current show and reflect on your application to participate in future shows.
- **TENT INFORMATION** There will be approximately 60 tent spaces. There is only one artist per tent. **No tent sharing is allowed.** Artists must provide a suitable & attractive display. All supports, racks, stands & covered tables for artwork must fit within their assigned 10 X 10 space. **All exhibitors' tents must be WHITE.** Any tents that are not white cannot be erected and the exhibitor will forfeit his/her location without refund. Exhibitors are responsible for keeping their display area neat and clean at all times. Boxes and packing materials must be hidden from view. All safety precautions must be taken in setting up exhibits.
- **Weights capable of securing tents during heavy winds must be attached to all tents to prevent both personal injury and property damage.** Artists are responsible for any tent contractors they may use. Electricity is not available, and generators are not allowed.
- **Artists must maintain sufficient theft, damage and liability insurance to protect both them and their artwork.**
- **PROCEDURES FOR SET-UP, BREAK DOWN AND PARKING**
Set-up begins no earlier than 1pm the day before the show starts. VEHICLES CAN ACCESS THE GREAT LAWN ONLY AT DESIGNATED LOCATIONS, After unloading, all vehicles must be parked in the Village Public Parking Lots. Please follow Village Parking restrictions. All parking tickets are the full responsibility of the artists. The only times vans, automobiles, and hitch trailers belonging to artists will be permitted to park on the streets surrounding the art show is during Friday afternoon and Saturday morning set up, Saturday evening removal of artwork and Sunday evening breakdown of tents. **No overnight parking or camping is allowed in municipal or private lots or on the Great Lawn.**
- **GREATER WESTHAMPTON CHAMBER OF COMMERCE** shall not be liable for any failure to perform or fulfill its contractual obligations concerning this art show provided such failure is caused or furthered by closure of site locations due to any cause or causes beyond its control, including but not limited to, acts of God, acts of nature, fire, flood, war, public disaster, strikes or labor difficulty, government enactment, regulations or order, or any other causes beyond its control. The GWCOC reserves the right to reject or remove any and all works it may deem contrary to the show's integrity and best interests, at its sole discretion.
- **CLEAN-UP** Artists must remove all rubbish, including but not limited to packing boxes, tables, wood, packing materials, water bottles used for weights and newspapers.
- **SALES TAX** The New York State Taxation Department requires artists to have a "Certificate of Authority". Form DTF-17 is available at www.tax.ny.gov
- **MISCELLANEOUS** If, for any reason, you are unable to attend the show, as a courtesy to fellow artists and the Show, please notify the art show director immediately. If an emergency arises during the show and it becomes necessary for you to leave, you must notify a Show official before you dismantle. The Greater Westhampton Chamber of Commerce does not assume liability for exhibits or artwork. The Art Show Committee reserves the right to make all decisions concerning participation. There will be no rain dates or refunds if the show is canceled.



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Code of Conduct Policy

Each Member, vendor and event participant of the Greater Westhampton Chamber of Commerce agrees to follow the Code of Conduct below. Individuals understand that failure to follow the Code of Conduct may result in termination of Chamber membership and/or denial of participation of future events or applications.

The Code of Conduct requires Chamber Members and all participants in Chamber-sponsored programs or events to:

- Behave with tolerance and respect for individual differences.
- Be respectful and civil; Refrain from committing any form of illegal harassment, illegal discrimination, threats or violence.
- Conduct business and professional activities in a reputable manner so as to reflect honorably upon the business community and fellow Chamber Members, staff, and event participants.
- Conform to all applicable laws and regulations, whether local, state, or federal.
- Refrain from condoning or engaging in illegal or unethical practices or seeking unfair advantages over fellow Chamber Members or community members.
- Cooperate with fellow Chamber Members in the application of this Code of Conduct.
- Respect the role of the Chamber staff and volunteers.

Adopted: May 13, 2025

Board of the Greater Westhampton Chamber of Commerce